

Use this worksheet to reconcile your statement balance with your account register balance. Make sure your account register is up to date with all transactions, including interest paid into your account, service charges, automatic payments, and ATM transactions during this statement period.

Step 1: List your statement ending balance **Step 1 Balance:** \$ _____

Step 2: List and total all deposits and additions not shown on this statement

Date	Amount	Date	Amount	Date	Amount
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Total deposits / additions not shown on this statement (above) – **Step 2 Total:** \$ _____

Step 3: Add Step 1 Balance and Step 2 Total **Step 3 Total:** \$ _____

Step 4: List and total all checks, ATM withdrawals, debit card purchases and other withdrawals not shown on this statement:

Chk # or Date	Amount	Chk # or Date	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total checks / other withdrawals not shown on this statement (above) – **Step 4 Total:** \$ _____

Step 5: Subtract Step 4 Total from Step 3 Total **Step 5 Total:** \$ _____
(This balance should match your checkbook balance.)

Upon receipt of your statement, differences, if any, should be reported to Texans Credit Union promptly in writing to the address on the front of your statement and in accordance with your membership account agreement.