

### A Guide to Your Account\*\*

It is important to understand how your Texans Credit Union business accounts work. We are committed to providing the information you need to help manage your account. This guide will explain the additional banking services and fees for various business account products.

\*\*This guide is part of your Membership Account Agreement Disclosure and contains additional information about the fees and features of your account. Except for the terms, fees or account features included here, all other terms and conditions of your Membership Account Agreement Disclosure still apply.

<b>ATM Fees And Debit Card Fees</b> <sup>1</sup>  Texans ATM – an ATM that prominently displays the Texans Credit Union name and logo on the ATM  <b>CO-OP ATM</b> – an ATM that prominently displays the CO-OP name and logo on the ATM  <b>Allpoint ATM</b> – an ATM that prominently displays the Allpoint name and logo on the ATM  <b>Non-Texans, non- CO-OP and non- Allpoint ATM</b> – an ATM that does not prominently display the Texans Credit Union name and logo, the CO-OP name and logo, <u>or</u> the Allpoint name and logo on the ATM	<b>Texans, CO-OP and Allpoint ATM Transactions<sup>1</sup>:</b> Using a Texans, CO-OP or Allpoint ATM to complete any transaction	\$0 per transaction
	<b>Non-Texans, non-CO-OP, or non-Allpoint ATM Transactions in US, ATM Withdrawal Service Charge and ATM Inquiry Fee<sup>1</sup>:</b> Any inquiries, transfers, or withdrawals while using non- Texans, CO-OP or non-Allpoint ATM	\$3 per transaction, plus any fees the ATM owner charges
	<b>Foreign Transaction Fee<sup>1</sup> (formerly called Exchange Rate Adjustment):</b> ATM withdrawals in a currency other than US dollars in a foreign country at a non-Allpoint ATM	2% of transaction, plus any fees the ATM owner charges
	<b>Non-ATM Cash Fee:</b> Using your Texans Debit Card to withdraw cash from a teller at a financial institution that is not Texans	\$4 each
	<b>Card Replacement Fee</b>	\$5 per card, per occurrence
	<b>Card Replacement (Rush Request):</b> Express shipping on card replacement	\$20 to \$150 depending on shipping destination
<b>Overdraft Fees</b> <sup>2,3</sup>	<b>Courtesy Pay Fees: Insufficient Funds Fee (paid) OR Insufficient Funds Fee (NSF) (paid) OR Insufficient Funds Fee (UCF) (paid):</b> Texans pays for an item when your Available Balance in an account is not sufficient to cover a transaction	\$35 for each item we pay (to include repeat presentments of an item if previously returned)
	<b>Insufficient Funds Fees: Insufficient Funds Fee (NSF) (Returned) or Insufficient Funds Fee (UCF) (Returned):</b> Texans returns an item when your Available Balance in an account is not sufficient to cover a transaction	\$35 per occurrence (to include repeat presentments)
	<b>Overdraft (OD) Protection Transfer (Tran) Fee and Uncollected Funds (UCF) Protection Transfer Fee (Overdraft Protection)</b> (If you are enrolled): Texans transfers money from a Savings, Money Market or Personal Line of Credit account	<b>\$10</b> per transfer from a Money Market Account No fee assessed on transfers from a Savings or Personal Line of Credit. Interest will apply for transfers from your Texans Personal Line of Credit. (sole proprietorships only)

<b>Deposit Services Fees</b> <sup>4</sup>	<b>Check Cashing for Non-Members</b> Only for "on us" checks	\$5 per item
	<b>Check Copy Fee</b> All accounts	\$3 per check or <b>free</b> in online banking
	<b>Coin and Currency Processing</b> Coin - bagged or loose Coin - rolled Currency special handling Coin and currency deposits	\$5 or 5% whichever is greater \$0.10 per roll \$0.35 per strap \$0.50 per strap \$0.15 per \$100 deposit (minimum \$0.15)
	<b>Deposit Correction</b>	\$3 per item
	<b>Deposit Zipper Bag</b> First one is free	\$5
	<b>DocuSign Document Paper Copy Fee</b> Documents no longer available to be printed from DocuSign, (see Texans Credit Union Electronic Record and Signature Disclosure for availability information).	\$3 per item
	<b>Legal Processing Fee</b> Levy, garnishment, etc.	Varies per occurrence (\$100 minimum)
	<b>Monthly Service Fee</b> <sup>4</sup>	\$25 per month Business Checking (no new accounts being opened) \$15 per month Business Non-Profit Checking \$10 per month Business Performance Money Market
	<b>Redeposit Returned Deposit</b>	\$3 per item
	<b>Returned Mail Fee</b>	\$5
	<b>Statement Print Service Charge</b> Statements, images, computer printouts, etc.	\$3 per item
	<b>Stop Payment Fee</b> Initial request or renewal of existing request	None
	<b>Temporary Check Fee</b> Existing accounts	\$3 per four checks (four-check minimum)
<b>Wire Transfers Fees</b> <sup>5</sup>	<b>Domestic and Foreign Incoming Wire Fee</b> A wire transfer that is deposited into your account from another bank	\$10
	<b>Wire Out Charge</b> <b>Domestic</b> - A wire transfer that you send from your account to another US bank <b>Foreign (INTL Wire)</b> - A wire transfer that you send from your account to a bank account outside the US	\$25 <b>Fee disclosed at the time of transaction</b>
	<b>International Tracers, Amendments, Reversal Requests</b>	<b>Fee varies</b> with a maximum charge of \$100, per request
<b>Research Services Fees</b>	<b>Account Research and Reconciliation</b>	\$20 per hour (\$20 minimum)
	<b>Verification of Deposit Letter</b>	\$10 per letter
	<b>Current Balance Letter Fee</b>	\$10 per letter

<b>Electronic Services Fees</b> <sup>6</sup>	<b>Automated Phone Banking</b>	None
	<b>Insufficient Funds Fee Paid Item:</b> Including Courtesy Pay	\$35
	<b>Online Banking for Business</b> Setup fee Monthly service charge	None None
	<b>Online Bank Transfers for Business</b> Account link (bank to bank) Incoming Outgoing	None None
	<b>Online Bill Pay Service for Business</b> Monthly service charge (all accounts)	None
	<b>Return ACH Item (Deposit or Payment):</b> Returned due to insufficient funds in account, closed account, authorization revoked, unauthorized debit, account frozen or incorrect account number <sup>6</sup>	\$25
<b>Miscellaneous Services Fees</b> <sup>7</sup>	<b>Cashier's Check</b>	None
	<b>Cashier's Checks</b> <sup>7</sup> / Money Order Replacement	None
	<b>Debit Card Billing Dispute</b> May be assessed only if it is determined that no billing error actually occurred and the dispute was <u>not</u> made in good-faith	\$25 per transaction
	<b>Lien Release Fee</b>	\$15
	<b>Money Orders</b> Up to \$1,000	None
	<b>Notary Public Service Charge</b>	None
<b>Safe Deposit Boxes Fees</b>  Safe deposit boxes subject to availability. Select locations only.	<b>Safe Deposit Boxes:</b> Annual rental fee 3" x 5" x 22" 3" x 10" x 22" 5" x 10" x 22" 10" x 10" x 22"	\$40 \$60 \$90 \$120
	<b>Refundable Key Deposit</b>	\$25
	<b>Key Replacement Fee</b>	\$25
	<b>Drill Box Fee</b>	Cost Incurred



# Business Deposit Account Disclosure Important Notices

## Member Fee Schedule

<sup>1</sup> When you use a non-Texans, non CO-OP or non-Allpoint ATM, you may be charged a fee (sometimes known as a surcharge) by the ATM operator. Inquiries and Fund Transfers will still incur a fee. Additional foreign transaction fees charged by the Card Network may still apply on all transactions including those done at a CO-OP or an Allpoint ATM.

<sup>2</sup> If a Texans Business Debit Card transaction occurs, an ACH transaction occurs, you write a check, you perform a transaction by any other electronic means, or you take other action that results in your Business Account becoming overdrawn, Texans may pay the item which exceeds the available balance in your Account up to \$750, including fees. If at any time the limit has been reached, new attempted business debit card transactions will be declined. Additionally, check, ACH and pending or already-processed debit card transactions that exceed the limit will be returned unpaid and you will incur an Insufficient Funds Fee. Insufficient Funds Fee (NSF) (Returned) or Insufficient Funds Fee (UCF) (Returned) will be incurred per occurrence (to include repeat presentments). Accounts are subject to closure if a negative balance remains after 10 business days. Whether or not the overdraft will be paid is discretionary and Texans reserves the right not to pay. For example, Texans typically does not pay overdrafts if your account is not in good standing, you are not making regular deposits, or if you have too many overdrafts. Your account may become eligible for Courtesy Pay after the account has been open for a minimum of 30 days.

<sup>3</sup> Credit Approval required for a Texans Line-of-Credit. A joint owner on your checking account, who is not a joint owner on your Savings, Money Market, and/or co-borrower on your Texans Line-of-Credit, will have access to your Savings, Money Market, and/or Texans Line-of-Credit. Up to two accounts Savings, Money Market and/or Texans Line-of-Credit) may be selected for overdraft protection. Other checking accounts excluded as overdraft option. Texans Line-of-Credit is only available for sole proprietorships.

<sup>4</sup> Monthly Service Fee will be waived under the following circumstances: Business Performance Money Market - maintain a minimum daily balance of \$2,500 in your Business Performance Money Market account.

<sup>5</sup> Fees for wire transfers and drafts may change at any time. Visit a branch or call us at the number on your statement for current fees.

<sup>6</sup> Fee will be assessed against any Deposit account(s) held at Texans. This could impact your required minimum membership balance. You will be required to deposit additional funds to meet the minimum membership balance requirements.

<sup>7</sup> The replacement of lost, stolen or destroyed Cashier's Checks prior to the expiration of 90 days from issuance will require the purchase of an indemnity bond.